

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JANUARY 11, 2021 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Nancy Reisdorfer
Council Member Amber Rodas

COUNCIL ABSENT: Council Member Tim Koppien

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Chris Buysse, Jon Buysse, John Engels, Brad Minnehan

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$219,630.78 additional bills register

ITEM 3: ADOPT AGENDA

Gillund motioned, seconded by Rodas to adopt the agenda as amended with the addition as listed above.
MOTION PASSED UNANIMOUSLY

ITEM 4: OATH OF OFFICE

Administrator Teigland administered the Oath of Office to newly elected officials Mayor John Rolbiecki, Council Member Travis Gillund and Council Member Amber Rodas.

ITEM 5: PUBLIC HEARING

Rodas motioned, seconded by Gillund to open the Public Hearing at 6:35 p.m. to discuss vacating a portion of 7th Street to allow for improvement of adjacent property. MOTION PASSED UNANIMOUSLY. John Engels, City Attorney discussed a request by Chris Swoboda, 613 N Madison Street to acquire 3' of property owned by the City of Minneota to allow for improvement to his property. Mr. Engels also confirmed that it is in the Public's interest to vacate a portion of 7th Street to allow for improvement of adjacent property, and the area is not needed by the public for transit or access to adjacent property. No other interested persons were present to comment. Rodas motioned, seconded by Reisdorfer to close the public hearing at 7:00 p.m. MOTION PASSED UNANIMOUSLY. Gillund motioned, seconded by Reisdorfer to adopt Resolution 21-01 resolving therefore, the Southerly 3 feet of 7th Street, adjacent to the northerly line of lot 7, block 34, Fifth Railroad addition to the City of Minneota, and bounded on the east by the northerly extension of the easterly line of lot 7 and on the west by the northerly extension of the westerly line of lot 7, is vacated. Provided, however, that the City of Minneota retains an easement over and under and through the vacated street for purposes of repair, maintenance and improvement of any and all existing utilities over, under and across said vacated street if any.
MOTION PASSED UNANIMOUSLY

ITEM 6: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the December 14, 2020 Council meeting minutes.
MOTION PASSED UNANIMOUSLY

ITEM 7: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (7a) – 1/4/21 Police report as submitted by Chief Bolt; (7b) - the current Financial Report as submitted by Administrator Teigland; (7c) – Y-T-D Budget.

ITEM 8: EXPENSES & DISBURSEMENTS

Rodas motioned, seconded by Reisdorfer to approve the payment of \$144,986.31 (as listed on the check register summary), to approve the payment of \$20,182.72 (as listed on the payroll check register) and to approve the payment of \$219,630.78 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 9: CONCERNED CITIZENS

Jon Buysse asked to speak to the Council about the 2021 Liquor Licenses not being approved by the State Liquor Board by January 1, 2021. Administrator Teigland explained that all the required paperwork had been sent to the State Liquor Board but the State Rep had not informed City personnel that the original paperwork also needed to be mailed prior to approval. The Administrator also acknowledged that when the City did become aware of the problem the State Liquor Board’s representative was contacted immediately and the problem was resolved quickly. Mr. Buysse also asked whether the applications needed to be sent in earlier to avoid this happening again. The Administrator will make certain that next year all required paperwork will be sent without delay to the State Liquor Board for processing to ensure that all licenses are approved prior to January 1st.

ITEM 10: PUBLIC WORKS

Reisdorfer motioned, seconded by Rodas to accept the Service Estimate dated January 21, 2021 in the amount of \$15,787.50 from Pioneer Critical Power which includes labor, travel, mileage and parts to repair the City’s 80 KW Generator. MOTION PASSED UNANIMOUSLY. The Council discussed the farm lease for property located near the lagoon. The rent has not been changed since 2016 and the Council considered whether the rent should be lowered, increased or left at its current rate of \$150/acre. Gillund motioned to raise the rent to \$200/acre. No Second Motion. MOTION FAILED. Rodas motioned to leave the rent at \$150/acre. No Second Motion. MOTION FAILED. Reisdorfer motioned, seconded by Gillund to raise the rent to \$175/acre. GILLUND, REISDORFER AND ROLBIECKI VOTED YES. RODAS VOTED NO. MOTION PASSED

ITEM 11: ZONING PERMIT

Gillund motioned, seconded by Rodas to approve the Zoning Permit as listed below. MOTION PASSED UNANIMOUSLY

- a) Gruenes, Mark – 405 N Grant Street – 40’ x 28’ Garage, 11’9” x 10’ Entry and Driveway

ITEM 12: RESOLUTION 21-02

Rodas motioned, seconded by Reisdorfer to adopt Resolution 21-02 for the designation of Minneota, MN Branch Bank of the West, Banc West Investment Services, Inc., State Bank of Taunton and League of MN 4M Fund as Official Depositories and the Minneota Mascot as Official Newspaper for the City of Minneota. MOTION PASSED UNANIMOUSLY

ITEM 13: RESOLUTION 21-03

Gillund motioned, seconded by Reisdorfer to adopt Resolution 21-03 for the annual designations and appointments of Council Member to the following Committees: Ambulance & Fire - Tim Koppien, Nancy Reisdorfer; Budget – John Rolbiecki, Travis Gillund; EDA – John Rolbiecki, Tim Koppien; Equipment – Amber Rodas, Nancy Reisdorfer; Infrastructure – John Rolbiecki, Nancy Reisdorfer; Nuisance – Amber Rodas, Tim Koppien; Summer Rec & Pool – Amber Rodas, Travis Gillund; Water & Sewer Rates – Travis Gillund, Tim Koppien; Library – Amber Rodas, Nancy Reisdorfer; appointment of Travis Gillund as Acting Mayor and designation of Engels and Larsen, PLLC as City Attorneys for legal advising, litigation and prosecutions. MOTION PASSED UNANIMOUSLY

ITEM 14: CITY CLERK

Rodas motioned, seconded by Gillund to approve the hiring of Angela Kern as City Clerk starting at a Grade 5, Step 1 on the Wage Step Scale and 80 hours of accrued vacation. MOTION PASSED UNANIMOUSLY

ITEM 15: ADJOURNMENT

Rodas motioned, seconded by Reisdorfer, to adjourn the meeting at 7:10 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for February 8, 2021 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

Travis Gillund, Acting Mayor

Council Approved February 8, 2021